



Northeastern Catholic District School Board

SAFE SCHOOLS CODE OF CONDUCT

Administrative Procedure Number: APE034-1

POLICY STATEMENT

The Northeastern Catholic District School Board (NCDSB) believes that all people are created in the image and likeness of God and that every person has the right to be treated with dignity, respect and fairness. The Board recognizes that a positive school climate exists when all members of the school community feel safe, included and accepted and actively promote positive behaviours and interactions. The NCDSB is committed to building and sustaining safe Catholic school communities where all members and stakeholders share the responsibility of eliminating violence in accordance with our Catholic faith and gospel values. The NCDSB believes that safe learning environments enable students to reach their full academic and spiritual potential.

REFERENCES

Education Act

Ontario North East Region Police and School Board Protocol

Policy Program Memorandum (PPM)

120 Reporting violent incidents to the Ministry of Education

128 The Provincial Code of Conduct and School Board Codes of Conduct

- i) to ensure that all members of the school community, especially people in positions of authority, are treated with respect and dignity;
- ii) to promote responsible citizenship by encouraging appropriate participation in the civic life of the school community;
- iii) to maintain an environment where conflict and difference can be addressed in a manner characterized by respect and civility;
- iv) to encourage the use of non-violent means to resolve conflict;
- v) to promote the safety of people in schools;
- vi) to discourage the use of alcohol and illegal drugs, and, except by a medical cannabis user, cannabis; and
- vii) to prevent bullying in schools.

The *Education Act* provides that every school board shall take such steps as the Minister directs to bring the Provincial Code of Conduct to the attention of the entire school community including students, parents/guardians, teachers and other school staff, and other members of the school community.

DEFINITIONS

- 1.5 The NCDSB should assist Principals in developing or reviewing any local codes of conduct by creating clear guidelines for the development of such codes, in accordance with ministry expectations and relevant legislation.
- 1.6 The NCDSB will engage students, staff, and stakeholders in opportunities to provide input into the development and review of the Code of Conduct policy and related procedures.
- 1.7 The NCDSB will provide appropriate signage for all facilities that communicate behaviour expectations that are consistent with a safe learning, teaching, and work environment.

2.0 STANDARDS OF ACCEPTABLE BEHAVIOUR

2.1 Respect, Civility, and Responsible Citizenship

To create, promote, and sustain a safe, inclusive and accepting school climate, all members of the school community **must**:

- i) comply with all applicable federal, provincial and municipal laws;
- ii) comply with all Ministry of Education, school board and school policies;
- iii) demonstrate honesty and integrity;
- iv) respect differences in people, in their ideas and opinions;
- v) treat one another with dignity and respect at all times, both in person and online, especially when there is disagreement or difference;
- vi) respect and treat others fairly, regardless of race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, sex, sexual orientation, gender identity, gender expression, religion, age, marital status, family status, or disability;
- vii) respect the rights of others;
- viii) show proper care and regard for school property and the property of others;
- ix) take appropriate measures to help those in need;
- x) seek assistance from a member of the school staff, if necessary, to resolve conflict;

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- 5.4 Student personal mobile devices must be stored out of view and powered off or set to silent mode during instructional time, except when their use is explicitly permitted under the circumstances noted above.
- 5.5 Personal mobile device use is permitted before the start of the school day, at lunch, and after school for secondary school students. The restrictions for use are limited to in-class time.
- 5.6 If an educator sees a personal mobile device that is not stored out of view, they must require the device be handed in for the instructional period. The personal mobile device must be placed, by the student, in a storage area in a location in the classroom designated by the educator.
- 5.7 If a student does not hand in their personal mobile device when requested, they must be sent to the Principal's office.
- 5.8 Principals have discretion under PPM 145 *Progressive Discipline and promoting positive student behaviour*, to consider a range of responses to address the behaviour including but not limited to:
- i) Further education on the procedure, rationale, and benefits;
 - ii) Communication home with parents/guardians;
 - iii)

- v) Be responsible for their personal mobile devices, how they use it and the consequences of not adhering to the expectations.

9.4 PARENTS AND GUARDIANS

- i) Are engaged in their child's schoolwork and progress.
- ii) Communicate regularly with the school.
- iii) Help their child be appropriately dressed and prepared for school.
- iv) Ensure that their child attends school regularly and on time.
- v) Promptly report to the school their child's absence or late arrival.
- vi) Become familiar with the Provincial Code of Conduct, the board's code of conduct, and if applicable, the school's Code of Conduct.
- vii) Encourage and assist their child in following the rules of behaviour.
- viii) Assist school staff in dealing with disciplinary issues involving their child.

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